



Sample data use consent form template

This template is provided for internal planning and educational purposes only. Please consult your institution's legal or data protection office before formal use.

1. Overview

We are collecting data as part of a project to improve campus operations through the use of a digital twin system. This may involve the use of occupancy data, environmental sensors, or location-based technologies. This form explains what data is being collected, how it will be used, and your rights.

2. Type of data

What data is being collected?

- Occupancy (e.g., presence in a room)
- Environmental (e.g., temperature, air quality)
- Wi-Fi or ID card check-ins (location activity)
- Other (please specify): _____

3. Purpose of the data

What will the data be used for?

- Optimizing building usage and energy consumption
- Improving safety and accessibility
- Supporting teaching and research facility planning

4. How the data will be handled

- Data will be anonymized where possible.
- It will be stored securely in compliance with university data policies.

- It will not be shared with third parties without additional consent.
- You can request access to, correction of, or deletion of your data.

5. Your consent

Please confirm your understanding and consent by signing below.

I understand how my data will be used, and I consent to its use for the purposes described above.

Name: _____ Signature: _____

Date: _____

6. Contact for questions

If you have questions or concerns, please contact:

Project contact name: _____

Email: _____ Phone: _____